



SWINDON SUPERMARINE FC (SSFC) RISK ASSESSMENT & ACTION PLAN WITH SPECTATORS

THE SPECIFIC RISK	THOSE EXPOSED TO THE RISK	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM?	ACTION BY WHEN?	DATE COMPLETE
The Spread of Covid-19 at the Webbwood Stadium	<ul style="list-style-type: none"> Staff Users Cleaners Visitors 	<p>Promoting good hygiene:</p> <ul style="list-style-type: none"> Provide hand sanitisers throughout the Webbwood Stadium buildings Clearly direct people to where they can wash and sanitise their hands Ensure that all handwashing stations are in good working order and provide soap, water, and hand sanitiser Provide hygiene posters and signage throughout the Webbwood Stadium Provide paper towels in all wash areas <p>Keep facilities and equipment clean:</p> <ul style="list-style-type: none"> Clean throughout the changing. rooms, toilets, clubhouse, and community room. Identify high-contact touch points for more regular cleaning. Ensure there are sufficient waste facilities. Follow Public Health England (PHE) guidance if a Covid-19 case is reported at the Webbwood Stadium. <p>Maintaining social distancing and avoiding congestion</p> <ul style="list-style-type: none"> At the spectator's turnstile entrance Provide signage so people can find their destination quickly Review how visitors walk through the clubhouse and adjust this to reduce congestion and contact between users 	<ul style="list-style-type: none"> Check 24hrs before opening on matchdays the level of sanitiser, soap, and paper towels in the clubhouse / community room Hourly check on level the level of sanitiser, soap, and paper towels Check 24hrs before opening on matchdays that posters promoting social distancing are in place Brief the responsibilities of each matchday staff member Contract cleaner to carry out a thorough clean 24hrs prior to each match at the Webbwood Stadium. Stock check of cleaning products Ensure removal of waste facilities Train all staff on PHE guidance for reported Covid-19 cases Check prior to a match that the signage along the turnstile entrance walkway is clearly visible All spectators must give details of their name and contact number for Track and Trace SSFC will provide a form on the club website and social media platforms for 	The Covid-19 Officer or the delegated individual in the officer's absence		



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		<ul style="list-style-type: none"> Regulate the entry to the clubhouse to avoid overcrowding Place 2m markings where possible to the clubhouse entrance, toilets, and queue to the kitchen window One-way arrow markings help foot traffic flow management Single use of doorways to avoid congestion i.e. one way only entrance and exits Single / limited use of toilet facilities to avoid congestion in a confined space Table service provide in the clubhouse bar as per increased restrictions issued 24/09/2020 <p>Managing the welfare and safety of all in the Webbwood Stadium</p> <ul style="list-style-type: none"> Every visitor to the Webbwood Stadium should self-screen prior to arrival for any of the symptoms, as these are potential indicators of Covid-19 infection High temperature (above 37.8C) A new continuous cough Shortness of breath A sore throat Loss of or change in normal sense of taste or smell Feeling generally unwell Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous two weeks 	<p><i>spectators to complete and bring to the game for Track and Trace</i></p> <ul style="list-style-type: none"> <i>There will also be Track and Trace forms available on the matchday, but spectators should take the opportunity to complete the form prior to matchday to ease congestion at turnstile entrances</i> <i>Track and Trace forms will be kept for 21 days</i> <i>Regularly review the effectiveness of the measures in place</i> <i>Keep social distance in the forefront of people's minds</i> <i>Train staff to promote compliance to users</i> <i>Train staff to report and resolve with issues of non-compliance</i> <i>Daily check of posters and signage</i> <ul style="list-style-type: none"> <i>Temperature spot check of spectators entering the ground - agreeing to this if asked is a condition of entry</i> <i>Train staff to report any person that they suspect are showing signs of these symptoms to the Covid-19 officer</i> <i>Anyone that is showing these symptoms will not be allowed into the Webbwood Stadium and should return home to self-isolate</i> <i>A copy of this Risk Assessment and Action Plan for the Webbwood Stadium will be available on the club website</i> 			



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		<ul style="list-style-type: none"> The Club Secretaries and/or Covid-19 officers of both clubs will communicate prior to a match so the understanding of Webbwood Stadium's approach to everyone's safety is understood. The away team Club Secretary / Covid-19 officer will email the names and contact number of all staff, players and club officials that will be expected to travel to the match The home team Club Secretary / Covid-19 officer will also compile a contact list for all the SSFC attendees Face masks should ideally be used when travelling and on entering the Webbwood Stadium Encourage the use of the NHS QR code for all visitors to the Webbwood Stadium as per increased guidance issued 24/09/2020 Sanitising stations will be in place in all areas of the dressing room Only team officials, match officials and players to enter the dressing room Players and the match official's refreshment at dinks breaks and half time There will be no pre match handshakes taking place as agreed by the FA Substitute players must not be seated in the dug outs during the game Match balls to cleaned with disinfected wipes Depending on the weather, players will be encouraged to remain outside during the half time break Congestion when walking off the pitch Minimise the time in their dressing room 	<ul style="list-style-type: none"> <i>A copy of this Risk Assessment and Action Plan will also be emailed to the away Club Secretary prior to the match</i> <i>The Home Secretary will also email a copy of the contact list for Track & Trace to the away Club Secretary.</i> <i>The contact list is to be completed by the away team Club Secretary and returned 24 hours before the date of the match</i> <i>Both home and away contact list will be kept for 21 days after the match before being destroyed</i> <i>SSFC will have a stock of face masks. If required, please ask the Home Club Secretary / Covid-19 officer for one on arrival</i> <i>Matchday stewards will direct visitors to the spectators, players and official's car parking areas and entrances to the stadium</i> <i>Check 24hrs before matchdays the level of sanitiser, soap, and paper towels in all the dressing rooms</i> <i>Matchday stewards on duty outside the dressing room to ensure only named personnel enter them</i> <i>Match officials and players to bring their own drinks to the match</i> <i>Additional seating will be provided for the substitutes next to the dugouts</i> <i>Ball boys will clean the Match balls before they are returned to play whenever possible</i> <i>SSFC staff and players will remain on the pitch until all the visiting players have left</i> 			



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		<ul style="list-style-type: none"> There will be no hospitality offered at half time and full time for the staff and players until sanctioned to do so Toilet facilities are provided in the dressing room All toilets will have paper towels and waste bins for disposal All toilets are provided with soap dispenser and a sanitiser The payment of the match officials should be done by bank payment whenever possible and not cash Minimise the handling of kitchen equipment Clubhouse bar service will be closely monitored, and any congestion areas removed Boardroom hospitality for officials will either not be available or limited until current FA guidelines change 	<p><i>the playing area and entered the changing rooms.</i></p> <ul style="list-style-type: none"> <i>Both teams will be encouraged to spend limited time in their dressing room, with less showering, quick change, and prompt departure</i> <i>As per government guidelines, only one person at a time to use the toilet facility in each dressing room</i> <i>Payment method of the match officials to be agreed by the home Club Secretary and the officials</i> <i>Ensure adequate supplies of soap and hand sanitiser in the kitchen.</i> <i>Removal of dish cloths and replace with disposable paper towels in the kitchen</i> <i>Gloves, masks, and apron to be worn by kitchen staff</i> <i>All worksurfaces to be sanitised before, during and after use in the kitchen</i> <i>There will be a one-way system for bar service with entry via the community room and exit via the clubhouse door</i> <i>There are social distancing signs on the floor which also indicate the entry and exit routes for the clubhouse</i> <i>Seating in the clubhouse will be limited and will meet social distancing rules</i> <i>There will be a selected area for service at the bar that is clearly marked</i> <i>All drinks will be served in single-use plastic glasses during the match. If glasses are used after the match, then the patron will not be served another drink until their</i> 			



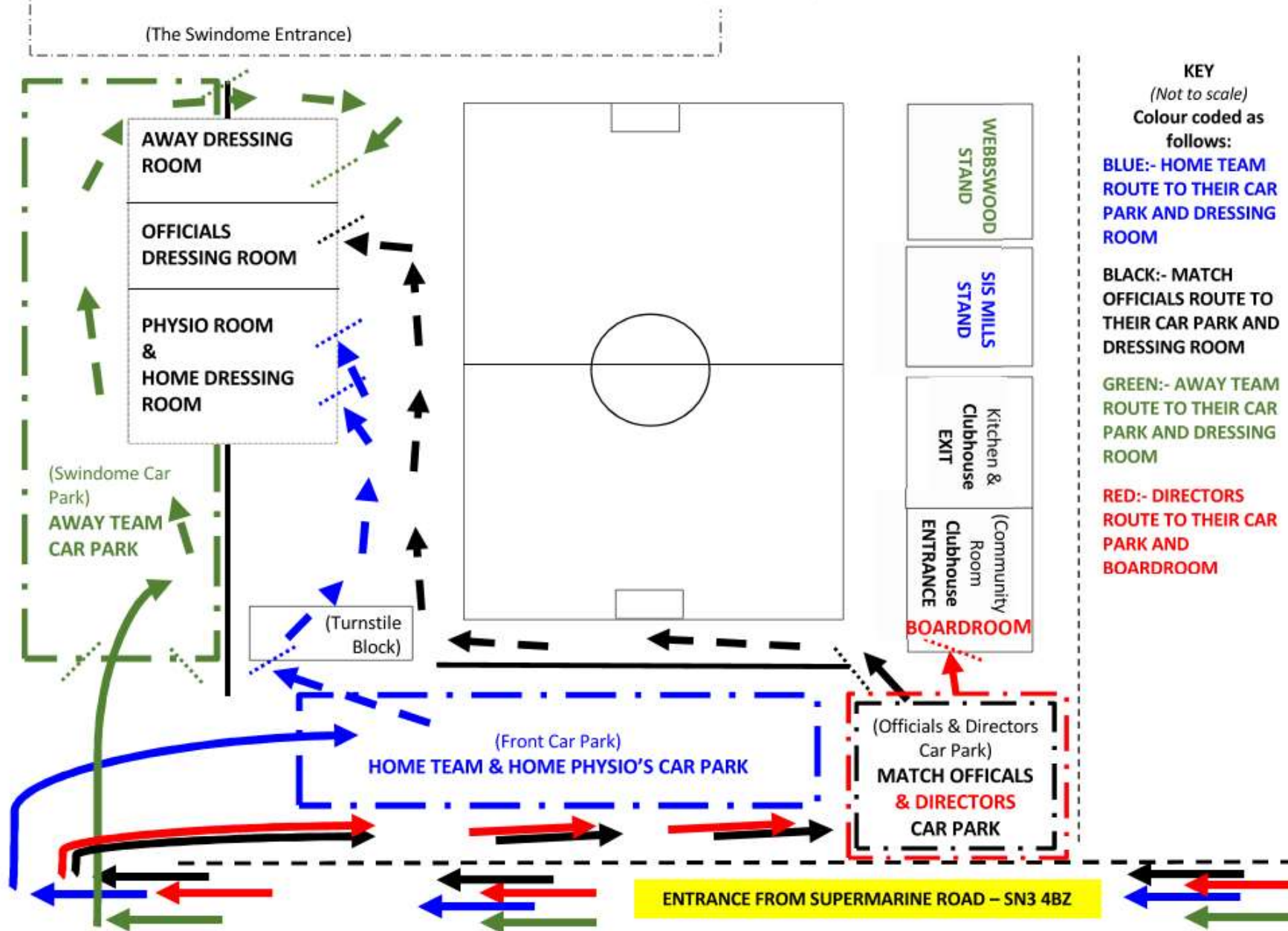
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			<i>glass has been returned to the designated area for empty glasses</i> <ul style="list-style-type: none">• <i>Payment at the bar can be made via contact less, which will always be encouraged, although cash payment will also be accepted</i>			
		Medical / Physiotherapy <ul style="list-style-type: none">• <i>Medical staff from Diamond Procure Therapy will attend to injuries and accidents at the Webbwood Stadium</i>	<ul style="list-style-type: none">• <i>Diamond Procure Therapy have their own risk assessment and the SSFC players will adhere to the medical staff's procedures in all cases</i>			



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WEBBSWOOD STADIUM (plan layout)

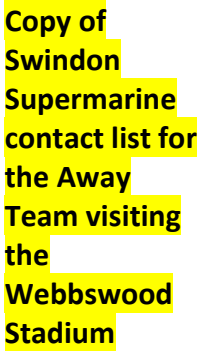




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WEBBSWOOD STADIUM (photo layout)





Swindon Supermarine FC, The Webbwood Stadium, Supermarine Road, Swindon, SN3 4BZ

Visiting Team to Supermarine:

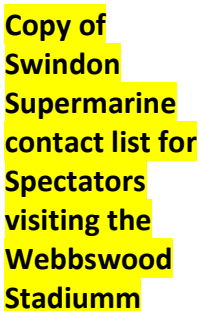
Match Date:

Complied by:

Position:

GUEST LIST AS PER COVID-19 REGULATIONS

[illegible]



Swindon Supermarine FC, The Webbwood Stadium, Supermarine Road, Swindon, SN3 4BZ

SPECTATORS LIST AS PER COVID-19 RISK ASSESSMENT & ACTION PLAN

Date: ____/____/____

Name	Contact Number
SAMPLE	

Please print this form and complete as a family, group or as an individual coming to the game.
By entering the Webbswood Stadium each person agrees to undertake in a spot temperature check if selected to do so.
The Swindon Supermarine FC Chairman and Directors recommend that you always wear a face covering.
PLEASE HAVE THIS FORM READY TO HAND IN AT THE CONTROL DESK / TURNSTILE ON YOUR ARRIVAL.
This form will be destroyed after 21 days as per Covid-19 Track and Trace guidelines.